

GlobalSurg REDCap Guide

Part 1: Log in to REDCap

This section will introduce you to the REDCap system. Throughout the process it is a good idea to save your progress regularly, as REDCap does not automatically save your data.

1. Once you have registered, you will receive an email in a similar format to the one below (Figure 1).



Figure 1

2. Make a note of your log in details. To log-in, follow the REDCap link and enter your username and password, as shown in Figure 2 below.

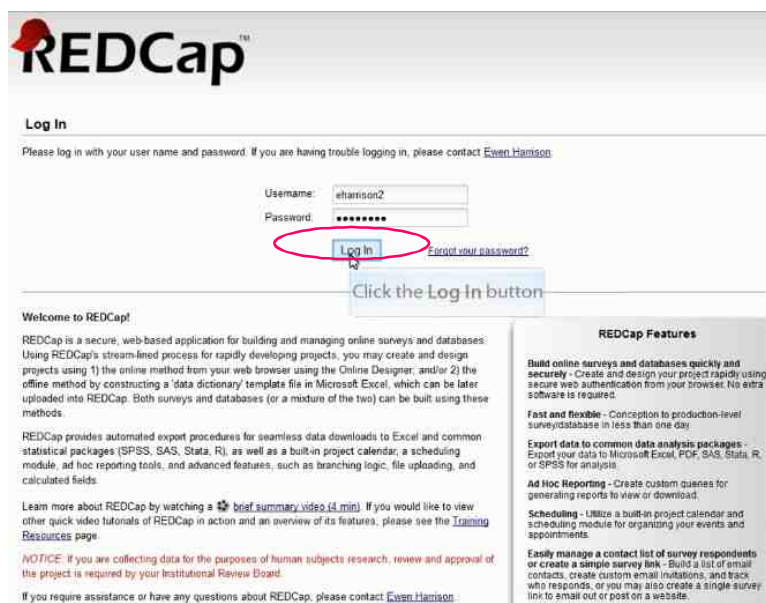


Figure 2

3. Once you have clicked the log-in button, you will be asked to change your password to something more memorable. This new password should be at least 9 characters in length and contain at least one lower-case letter, one upper-case letter and one number.



Figure 3

4. You will then be directed to your REDCap home screen. From this screen select "My Projects" to proceed to the GlobalSurg study, as shown below (Figure 4). Select the GlobalSurg study by clicking on the project title "GlobalSurg I data".

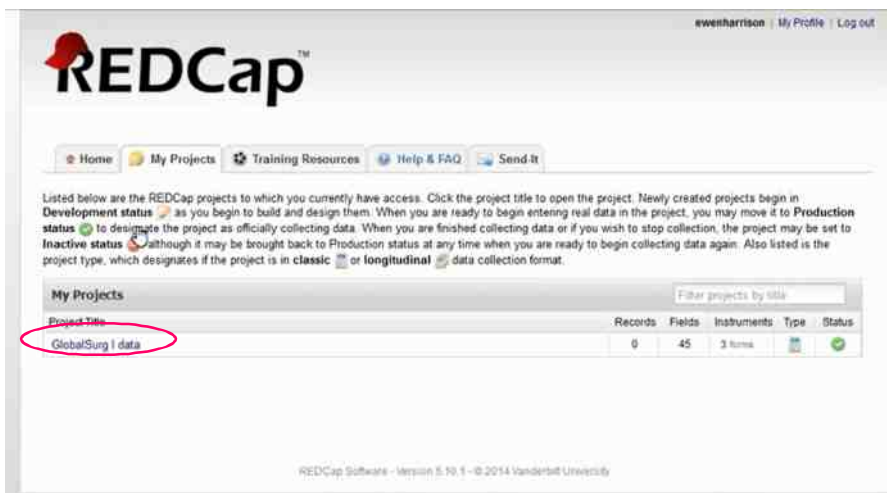


Figure 4

5. This will then bring you through to the main study page (Figure 5), where there are many tools to assist with collecting, importing and exporting data.

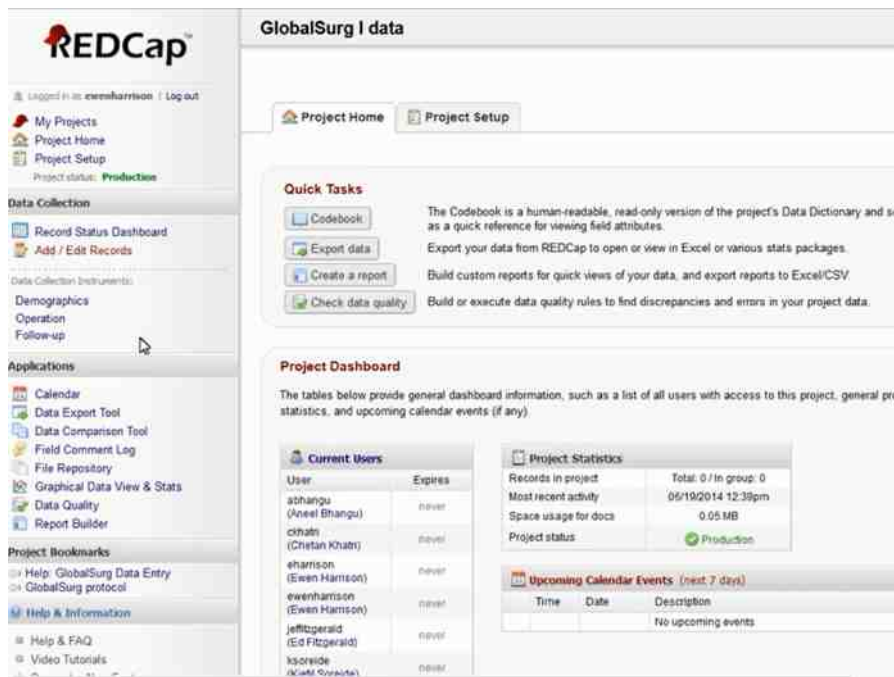


Figure 5

Watch the video tutorials or read the guides at www.globalsurg.org/data-entry . The GlobalSurg protocol is also a source of useful information <http://globalsurg.org/protocol/> .

If you have any questions or if we could make something clearer, please contact enquiry@globalsurg.org